



सत्यवती महाविद्यालय (सांध्य)
Satyawati College (Evening)
अशोक विहार फेज़ -३दिल्ली -११००५२
Ashok Vihar Phase-III, Delhi – 110052
Website: www.satyawatievedu.ac.in



Advt. No. SCE/Librarian/2023-10

05th October, 2023

Online Applications are invited from the eligible candidates for appointment to the post of Librarian (UR) in the Academic Pay Level-10.

The last date for receipt of application is 04.11.2023 or within two weeks from the date of publication of the advertisement in the Employment News, whichever is later. For details please visit the college website www.satyawatievedu.ac.in. Any addendum/corrigendum shall be posted only on the college website.

-Sd-

(Prof. Harinder Kumar)
Principal (O.S.D.)

Note: The candidates are instructed to carefully read the eligibility criteria along with the General instructions to fill the application form.



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The details with regard to Qualifications, Pay Level and Experience are as under:-

01. Librarian	Academic Pay Level - 10
	<p>(i) A Master's Degree in Library Science, Information Science or Documentation Science or an equivalent professional degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed)</p> <p>(ii) A consistently good academic record, with knowledge of computerization of a Library.</p> <p>(iii) Besides fulfilling the above qualifications, the candidate must have cleared the National eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph.D. Degree in accordance with the "University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations 2009 or 2016 and their amendments from time to time as the case may be:</p> <p>Provided that the, candidates registered for the Ph.D. Degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree, and such Ph.D., candidates shall be exempted from the requirement of the NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in University/Colleges/Institutions subject to the fulfillment of the following conditions:</p> <p>(a) The Ph.D degree of the candidate has been awarded in the regular mode.</p> <p>(b) The Ph.D. thesis has been evaluated by at least two external examiners.</p> <p>(c) Open Ph.D viva voice of the candidate has been conducted.</p> <p>(d) The candidate has published two research papers from his/her Ph.D work out of which at least one is in a referred journal.</p> <p>(e) The candidates has presented at least two papers based on his/her Ph.D work in conference/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or nay similar agency.</p> <p>Note:</p> <p>(i) The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affair) of the University Concerned.</p> <p>(ii) NET/SLET/SET shall not be required for candidates in such Master's Programmes for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.</p> <p>(iii) All the candidates will be required to appear for the written examination to shortlist the candidates for direct recruitment of Librarian as per E.C. Resolution No.44 & 45 dated 08.12.2022 the scheme of examination for the post of Librarian is enclosed.</p> <p>(iv) The final selection is based on the performance of the candidates in the interview.</p>



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GENERAL INSTRUCTIONS TO THE CANDIDATES:

1. Applications which do not meet the criteria given in this advertisement and/or are found incomplete are liable to be summarily rejected.
2. Candidates should not furnish any particulars which are false, fabricated or tampered with or suppress any material/ information while submitting the application.
3. All the posts shall be filled as per the Recruitment Rules of the University of Delhi. The qualification and other service conditions shall be as prescribed by the University of Delhi / U.G.C. from time to time.]
4. There would be a relaxation of 05% in marks wherever a percentage has been prescribed for the minimum qualifying education degree for the applicants belonging to SC, ST, OBC(NCL)/PWD category.

However, SC/ST/OBC (NCL)/PwBD candidates who apply for unreserved vacancies will not be eligible for age relaxation or relaxation in cut off marks which are otherwise allowed to those belonging to these categories. Further, reserve category candidates who are eligible by virtue of age relaxation applicable in their case, will be considered only for reserved seats of the category to which they belong even if they have the merit to be considered otherwise for UR.

6. The upper age limit prescribed for Direct Recruitment shall be relaxed in case of candidates belonging to the reserved categories in accordance with the instructions received from the Government of India in this regard from time to time as applicable to Central Government establishments.
7. The upper age-limit prescribed for direct recruits in the schedule shall also be relaxed up to a maximum of five years or the number of years (in completed years) whichever is less provided they have rendered at least three years regular service in organization(s) under Government Departments/ Statutory or Autonomous bodies/Universities or their affiliated or constituent colleges /Public Sector Undertakings.
8. The upper age-limit as prescribed for direct recruits shall not be insisted upon in the case of departmental candidates of the University/college(s).
The upper age limit will also be relaxed to the extent of service rendered by them in respect of persons who are already working on contract/daily wages/ad-hoc basis in the University or its College(s) provided they have put in atleast one year of service.
{The relaxation will be subject to other applicable rules and also production of relevant experience certificate from the University or the concerned College where the applicant has served).
9. The upper age limit for the posts advertised shall be determined as on the last date of submission of applications, i.e 04.11.2023.
10. Candidates should have fulfilled the minimum eligibility (educational qualifications and experience) on the closing date of submission of application, i.e. .04.11.2023



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Candidates belonging to SC/ST/OBC/PwD categories should keep ready attested copies of the certificates issued by the competent authority in the prescribed format as stipulated by the Government of India. In case of candidates belonging to the OBC category, the certificate should specifically contain a clause that the candidate does not belong to the creamy layer section. An Ex-serviceman candidate has to produce a copy of the discharge certificate/ pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of interview. Those who are still in defense services should submit a certificate from a competent authority that they will be relieved from defense services.

11. It is the responsibility of the candidate to assess his/ her own eligibility for the post for which he/ she is applying in accordance with the advertisement. If it is detected at any time in the future - during the process of selection or even after appointment - that the candidate was not eligible as per the prescribed qualification, experience, etc., which could not be detected at the time of selection for whatever reason, his/ her candidature/ appointment shall be liable to be cancelled/ terminated as per rules.
12. All the candidates who are applying for more than one post are required to fill up separate application forms.
13. Applications received without complete information or without requisite fees shall be liable to be rejected.
14. All expenses for appearing in written test, practical or skill test (if any) or for interview shall be borne by the candidates themselves. No. TA/ DA shall be paid.
15. Please note that all future correspondence regarding the date of written examination/s, skill test, etc. shall be uploaded on the college website only or/and sent to the email I.D. provided by the candidates. Candidates should ensure that the email I.D. provided by them is correct in all respects. The candidates should check their email (including spam) & college website on a regular basis. If any information is delayed due to technical reasons, the college would not be responsible for the same.
16. The college shall verify the antecedents of the candidate and the documents submitted by him/ her at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidate are false or that the candidate has suppressed relevant information, then his/ her services shall be liable to be terminated without prejudice to any other action initiated by the college.
17. In case of any inadvertent mistake in the process of selection, which may be detected at any stage, even after the issue of appointment letter, the college reserves the right to modify / cancel/withdraw any communication made to the candidate.
18. In case of any issue, the applicant can Email their problem at the [rec librarian@satyawatie.du.ac.in](mailto:rec_librarian@satyawatie.du.ac.in).



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19. Application fees and forms are to be submitted as per details given below:

- Application Fee is Rs.500/- for UR/OBC category.
- No application fee will be charged from applicants from SC, ST, PwBD, EWS and Women Applicants.
- Fees once paid will not be refunded under any circumstances.
- Candidates should download the Admit card from the link available on the College website and bring it with them on the day of the test. The date and time of the Written Test will be notified on the College Website.
- The candidates should bring with them a proof of identity - Pan Card, Voter Card, Driving License, Aadhar Card, etc. & a passport size photograph.
- Candidates are advised to reach the Test Centre 45 minutes before the scheduled time.
- Use of mobile phones and other electronic devices in the examination hall is strictly prohibited.
- All the candidates are being called for the written test but the final eligibility of their candidature shall be decided as per the qualification prescribed by the University in this regard. The candidates who do not meet the prescribed requirement on age, educational qualifications, experience, etc. will not be considered for selection.

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Scheme of Examination for Direct Recruitment to the Post of Librarian

Scheme or I examination to shortlist the candidates for direct recruitment of Assistant Librarian/ Deputy Librarian in the University and College Librarian in colleges.

It is hereby notified that in accordance with the Executive Council Resolution No.44 dated 08.12.2022 following shall be the scheme of examination for shortlisting of candidates for direct recruitment of Assistant Librarian / Deputy Librarian, in the University and its Colleges.

A. Scheme of the Examination:

Written Test		
Paper-I	Time 02 Hours*	Max. Marks
MCQ Type		400 Marks (100 Questions)
Total Marks		400 Marks

*45 minutes extra would be given to Visually Handicapped, Cerebral Palsy candidates or similarly placed candidates from PwBD category

B. Test components

Test Components		Duration: 02 Hours	
		No. of questions	Marks
1	Concepts Practices, Rules and Regulations Pertaining to the Universities, Other Higher Educational Institutions and Regulatory Authority	Part-I 30	120
2	Domain Knowledge and Knowledge about management of Digital Libraries, E-resources, Institutional Repository, Research Data and Research Metrics like h-index and impact factor, Research and Publication Ethics.	Part-II 70	280
Total		100	400

Note:

1. The question paper would be bilingual (English and Hindi) and the applicant will have the option to respond in either of the languages. However, the same medium of language must be used throughout.
2. All the Questions shall be compulsory. Each question carries 04 marks. There shall be negative marking of 01 marks for each wrong answer. The cutoff for qualifying the written test will be 50% marks of the average score of the top 05% of the candidates. There will be a relaxation of 05% marks for candidates belonging to SC/ST and 10% for PwBD category.
3. If the number of candidates qualifying the written test is more, then a minimum of 30 candidates for the first vacancy and 15 candidates for every additional vacancy, in each category, shall be called for interview in order of their ranks in the merit list prepared on the basis of result of the written test.
4. The marks awarded to the candidates in the written test shall not have any weightage/credit or merit during assessment/interview of the candidates by the Selection Committee as these marks shall be used only for screening/shortlisting purposes.